



MEETING MINUTES

Condo. Corp. No. 0614475

February 21, 2019

CALL TO ORDER

A meeting of the Board of Directors was held at the Small Owners Lounge of Condominium Corp. NO. 0614475 on February 21, 2019 at 18:30.

As there was seven (6) Board of Directors in attendance for the meeting quorum was constituted as reached and Ryan Locking chaired the meeting and called the meeting to order at 18:50.

NOTE:

- *All votes were conducted on formal seconded motions by show of hands and majority recorded as "approved".*
- *Supporting documentation for the Board of Directors is recorded in the Manager's Report and does not form part of the minutes in order to meet the needs of current privacy legislation.*

ATTENDEES

Ryan Locking (President)

Andy Gregory (Vice President)

(Voted in as Interim Treasure February 21, 2019)

Dennis Locking (GM Liaison)

Mona Soyland (Secretary)

Doug Kalin (Member at Large)

Steve Lawrence (Member at Large)

Wanda Hogg (General Manager)

MEMBERS NOT IN ATTENDANCE

Corey Baker (Member at Large)

GUEST

Nathan Johnson (Raymond James) RE: investment plan/New RFS

APPROVAL OF MINUTES

1. General meeting minutes approved as edited. *Motion to approve, seconded, approved*
2. AGM minutes approved with edits - *Motion to approve, seconded, approved*

REVIEW OF FINANCIALS (BTG) – Jan 31, 2019

1. Informed arrears active process-summary in Manager Report as of Feb 12 Balance 41,466.09 down from 61,139.74
2. Defer reserve fund transfers from the operating to the reserve acct, for a period of 3 months. *Motion to approve, seconded, approved*
3. Notice of the resignation of Tyler Stapleton from the board was received by the executive and that the role of Treasurer is now vacant
4. Motion for Andy Gregory to step in as Interim Treasurer until the AGM. *Motion to approve, seconded, approved*
5. Notice of Legal Collections as per managers' report.

REVIEW OF MANAGEMENT REPORT

Reviewed as presented - no concerns.

EMAIL RATIFICATIONS

Confirmation of Email Ratifications as presented to the Board; *between January 10, 2019 – February 21, 2019.*

- BluPlanet- 2019 (\$8205.75 from 7350est) and 2020 (\$8610)DL– increase of \$1,000
At the 2020 proposed rate (8660=12=103,000) we are still below the 2018 budget of 140,000.
- Gym Rules and Policy – Owner guide changed, and website updated. New signs on order
Bylaw notice Q and A -posted
- CAON Quote SB400 (Balancing Valve \$1563.56) and SB405 (Heat Exchanger Ramp \$2226.00)

ACTIVE ITEMS

- 1 JRS – Specification and Bid summary doc (roof & scupper projects) - motion to accept recommendation from JRS - *Motion to approve, seconded, approved*
- 2 Motion to have Steve & Dennis go over any contract that come through and finalize with JRS
Motion to approve, seconded, approved
- 3 Secretary Voice Recorder - *defer*

NEW BUSINESS

1. CAON pipe quote SB408 – *Motion to accept quote as presented*
2. CAON quote JS308 - *Motion to accept quote as presented*

ANNOUNCEMENTS

Resignation of Tyler Stappleton (Treasurer)

ADJURNMENT

February 21, 2019 at 20:30

DATE OF NEXT MEETING

March 21, 2019 – AGM Prep. Audit