| Condo. Corp. No. 0614475 | MEETING MINUTES  S |
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# May 2, 2019

# CALL TO ORDER

A meeting of **the Board of Directors** was held at **the Small Owners Lounge of Condominium Corp. NO. 0614475 on May 2, 2019 at 18:30.**

As there was seven (9) Board of Directors in attendance for the meeting quorum was constituted as reached and Ryan Locking chaired the meeting and called the meeting to order at 18:30.

***NOTE:***

* ***All votes were conducted on formal seconded motions by show of hands and majority recorded as “approved”.***
* ***Supporting documentation for the Board of Directors is recorded in the Manager’s Report and does not form part of the minutes in order to meet the needs of current privacy legislation.***

# ATTENDEES

Newly Elected Board / Newly Assigned Positions / Former Positions

Dennis Locking (President/GM Liaison) *(former GM Liaison)*

Ryan Locking (Vice-President) *(Former President)*

Mona Soyland (Secretary) *(Acclimation)*

Andy Gregory (Treasurer) *(Former VP/Interim Treasurer)*

Steve Lawrence (Member at Large)

Corey Baker (Member at Large)

Doug Kalin (Member at Large)

Sima Thanawki (Member at Large)

Andres Guaqueta (Member at Large)

Wanda Hogg (General Manager)

# APPROVAL OF MINUTES

1. March 21, 2019 General meeting minutes approved, with noted edits as circulated. *Motion to approve, seconded, approved.*

EMAIL RATIFICATIONS – as summarized in Manager Report

Confirmation of Email Ratifications as presented to the Board; *between February 22, 2019 – March 20, 2019.*

1. Mar 27 - Unit ? – \_Reptile pet approval
2. Mar 29 -1314 c/b – drain – handled via email – w/o $200 c/b to bad debt, no cause for c/n
3. Apr 10 - Window Cleaning Type A Plus cleaning
4. April 11 - Parkade Cleaning ($5000). Approved *Motion to approve, discussion, seconded, approved.*
5. April 11 - Unit 2406 Rental Deposit refund. Approved
6. April 16 - Unit 3404 Parkade Storage - approval provided April 29, 2019

REVIEW OF FINANCIALS

Arrears -active process-summary in Manager Report

1. As of April 29, Balance 22,863.48 down from 39,791.56 a No active collections or NSF work completed in April due to other commitments. GM to pick up process after May 1 fees are processed.

REVIEW OF MANAGEMENT REPORT

Will be reviewed at regular meeting May 23, 2019.

ACTIVE ITEMS/CARRY OVER

1. Bylaws – Approvals/Revision/Communication to Owners of revision and reminder to submit Special Resolution. Now at 30%.
2. CLP-Retro-fit contract in place-active-Contract scope review and final action items in review.
3. Board Position
4. CCI (Canadian Condo Institute) - Membership – CM100 – in place 2019/20 [www.ccisouthalberta.com](http://www.ccisouthalberta.com)

NEW BUSINESS

1. Board Election – New positions as stated in attendance.
2. GWSC-Human Resources (Community Administrator and Executive Assistant)
3. Added communication hubs for Owners and Corp: FB, Twitter, Instagram?
   1. Links via website, email communication, survey monkey
4. Board committees
   1. Bylaw
   2. Social
   3. Projects
5. Approval of Draft AGM Minutes - *Motion to approve, discussion, seconded, approved*

ADJURNMENT

May 2, 2019 at 19:42

DATE OF NEXT MEETING

May 23, 2019 – (Special Projects)