

Renovation Application

In Unit Renovations Must be Approved by the Corporation Prior to Commencing Work

Renovation Guidelines:

- If you are installing hardwood flooring, ceramic tile or another similar type of flooring product, you must meet the STC (Sound Transmission Class) rating of no less than 50.
- You must provide the Corporation with the name of the contractor(s) retained for any work associated with the renovation and confirm liability insurance and WCB coverage.
- The waste bins provided by the Corporation are **strictly NOT** to be used for dumping of renovation debris. You are responsible to remove all renovation debris from the site and ensure disposal at City designated dump grounds. If you are found dumping debris, a fine & charges related to removing the debris will be issued to the offending suite.
- **Work is restricted to daytime hours between 8:00am and 5:00pm** and is not permitted on Saturday, Sunday or Statutory holidays without prior consent of the board, as per Condo Bylaws.

Please complete this form and send it by email to Gateway South Centre at admin@gatewaysouthcentre.com or in person to the Site Office, a minimum of 10 business days prior to the estimated start date.

The Community Administrator will send a reply upon approval by the Board of Directors. All attempts will be made to approve your application electronically; but note the Board is not obligated to make such approvals outside of their actual Board meetings.

Building Name: GATEWAY SOUTH CENTRE (CCN 0614475)

Suite: _____

Owner: _____

Email & Phone: _____

Contractors Name: _____

Contractors Phone: _____

Renovation Application

Contractors WBC Number: _____

Copy of Contractors Liability Insurance Certificate Attached

STC Rating (if applicable): _____

Estimated Start Date: _____

Estimated End Date: _____

Is a City Development Permit Required: _____

Scope of Work Planned for Renovation:

As Owner of Unit _____, in providing a completed copy of this renovation application I acknowledge that the renovations I undertake will be completed in compliance within the guidelines of this application and in accordance with requirements of the Bylaws of the Corporation; and if not in compliance, I further understand and agree the Unit will need to be returned to the original specifications at my own cost.

I confirm that my contractor carries adequate liability insurance and WCB coverage. In absence of a contractor, any work I undertake directly will be covered under my personal liability insurance as I acknowledge that I will be held responsible if any damage is caused to other Units and/or common property.

In compliance with provisions of the Bylaws of the Corporation, notice may be given for a Board member or representative to attend the Unit to verify adherence to the application.

Owner Signature

Date

Approval:

Board or Board Representative

Date